

### PANCARD FRANCHISE CHECKLIST



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#### What is Pancard Franchise ?

#### **Authorized PAN Card Center**

the unified platform for all services related to the application of the PAN card and all other procedures, at all. Permanent Account Number (PAN), the ten-digit number issued in the form of a laminated card by the Income Tax Department in India, counts as one of the most important document as the unique identification number allotted to each taxpayer of the country. Tax Information Network (TIN) is a contemporary system for collecting, processing, monitoring and accounting of direct taxes.

#### Want to get PAN Franchise?

We are leading PAN card agency provider and with us you can start an online / authorized PAN Card Center of the NSDL. Sign up for a PAN card for any type of person, be it an individual, company, society, trust, AOP or BOI as soon as possible. In this regard, online PAN Card Agents/NSDL PSA Agents has opened retail outlets in various towns throughout the country to assist applicants in the PAN card application process. The biggest concern for PAN card applicants is how to fill out PAN card application form and where to submit it. However, you do not have to worry because they are rescued by online PAN card agents/NSDL Agents that provide an efficient service to your customers.

Introducing ePAN, the simplest and fastest way to generate a PAN number at minimal cost.

The PAN application form contains a provision that indicates the physical PAN card and e-PAN card option.

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#### Procedure

- Accepts PAN requests on behalf of NSDL. You can obtain PAN applications from NSDL Website and fill the form online on the behalf of your customer or applicants.
- Check twice before submitting the form and printout the form after submitting.
- Paste applicants photo in the form and ask applicants to sign as per the given instructions and scan it.
- Scan the aadhaar card of the applicant for address proof and date of birth proof and also make a Xerox of aadhaar card.
- Handover the hardcopy of the documents to the NETTEX distributor.
- The application is usually processed within 15 days, provided that the application is consistent with all original documents

#### **Becoming an Authorized NSDL PAN Card Agent**

Becoming an authorized NSDL (National Securities Depository Limited) PAN Card agent in India involves following specific procedures and meeting certain eligibility criteria. Here's a step-bystep guide on how to become an NSDL-authorized PAN card agent:

#### 1. Understand the Role of a PAN Card Agent

PAN (Permanent Account Number) card agents are authorized to help individuals and organizations apply for new PAN cards or make corrections/updates to existing ones. As an agent, you'll act as an intermediary between applicants and the Income Tax Department through NSDL.

#### 2. Eligibility Criteria

To become an NSDL PAN Card agent, you generally need to meet the following criteria: Legal Entity: You can be an individual, company, or any other legal entity.

Infrastructure: Basic infrastructure like a computer with an internet connection, printer, and scanner is required.

Experience: Prior experience in services like handling government documentation or similar fields is an advantage but not mandatory.



#### 3. Documents Required

You will need to gather the following documents for the application process: Proof of identity (Aadhar card, Passport, etc.). Proof of address. Proof of business entity (if applicable). Bank account details for payment settlement. GST Registration (if applicable).





### Good Luck For Your Business





Shop No 5, 1st Floor, Vallabh Vihar Park, Nr Bhagirath bungalows, Vijay Park BRTS, Ahmedabad - 382345

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